

Ashippun Town Board Meeting
August 13, 2009

Chairman Steven Panozzo called the monthly Town of Ashippun board meeting to order on Thursday, August 13, 2009 at 7:00 p.m. at the Ashippun Town Hall. Pledge to the flag was given.

The clerk verified that meeting notices were properly given. Roll call was taken with Chairman Steven Panozzo, Supervisor James Meyer, Supervisor William Bremer and Clerk/Treasurer Vickie Schlieve as all being present.

Motion by Supervisor Meyer to approve adoption of the agenda. Seconded by Supervisor Bremer. All in favor. Motion carried.

Approval of Town Board meeting minutes from the monthly town board meeting on July 9, 2009, special meeting on July 21, 2009, and special meeting on July 23, 2009. Supervisor Meyer moved to accept all the minutes as printed. Seconded by Chairman Panozzo. All in favor. Motion carried.

Public Input – Syl Hoerth asked if the town did the road crack filling this year. He also asked if improvements were going to be made on Town MM Road this year.

Norm Greeb commented on discussion at the last Plan Commission meeting regarding the farmers program being proposed.

Tom Jordens asked if the town was up for reassessment next year. He was assured that the town would be up for reassessment.

Susan Sorentino supported the proposal for the 4-way stop sign at Amanda and Heather Streets and also supported the 15-mile per hour speed limit on Amanda. She did not support a no parking proposal on Amanda Street.

Chris Czerwinski from the Ashippun Fire Department thanked all the residents for their help at the annual Firefighter's Picnic in July.

Police Report – A representative from the Neosho/Rubicon/Ashippun Police Department was called away on an emergency. Chairman Panozzo read the monthly report.

Fire Department Report – Jim Franke represented the Ashippun Fire Department and reported that there were 13 EMS and 8 fire calls in the month of July. The picnic was a great success this year. Jim thanked the town's highway department for their assistance in preparing the grounds. A truck will be available for watering of the new grass at the playground equipment site.

Clerk Schlieve read the Treasurer's report for July. Motion by Supervisor Bremer to accept the Treasurer's report as read. Seconded by Supervisor Meyer. All in favor. Motion carried. Clerk Schlieve read the list of bills presented for payment. Motion by Supervisor Bremer to pay the bills. Seconded by Supervisor Meyer. All in favor. Motion carried.

Don Christopherson, Building Inspector – The report for July was given. There were 8 permits issued in July.

Highway Department Report – Payne & Dolan has recently completed the 2009 road projects. They are busy doing road patching and getting things lined up for winter roadwork. Doug Petsch from Lakeside International Truck sales presented information on new federal guidelines on vehicles and the needs of the Town of Ashippun. Chairman Panozzo moved to approve the purchase of a 2010 tandem International truck chassis from Lakeside International for a quoted price of \$88,891.00. Motion seconded by Supervisor Bremer. All in favor. Motion carries.

A new recycling center employee was introduced. Dennis Ries replaces Tim Ziehm who sought other employment. A work schedule has been developed till the end of the year.

Recreation Department/Park's, Recreation & Visionary committee report – Jim Schlieve reported that the town hall playground tiling project is complete. Bids for playground equipment for Stein Park and Community Park are coming in the committee recommends approval by the town board soon. A meeting with the Oconomowoc Baseball Association and another group from Okauchee will be held to organize next years schedule for ball playing at town parks.

Discussion and possible consideration to appoint Jeni Norton to the Ashippun Plan Commission. Chairman Panozzo moved to appoint Jeni Norton to the Plan Commission and if carried, she would

replace Clara Birkel on the Plan Commission. Supervisor Bremer seconded the motion. Chairman Panozzo went over her list of credentials. All in favor. Motion carried.

Clerk Schlieve read the minutes from the August 6, 2009 Plan Commission meeting.

Discussion and adoption of Multi-family zoning ordinance to be forwarded to Dodge County for adoption. The original ordinance was passed by the Ashippun Town Board in 1998, but had not been forwarded to Dodge County for their zoning ordinance, and is not enforceable. Supervisor Meyer moved to adopt The Multi-family Housing Ordinance. Seconded by Supervisor Bremer. All in favor. Motion carries. Chairman Panozzo would like to have the Plan Commission review this ordinance for their approval.

Unfinished Business: Discussion on Davy Creek. A meeting was held on August 4th and Jim Knowles is preparing a proposal after the presentation. A Rueckert & Meilke also presented a proposal. Another meeting will be held on August 18th. More discussion will be held before any decisions are made. Supervisor Bremer spoke on his position on the issue: the residents directly affected should pay more than those not affected by the creek.

Discussion on 2009 Road Work modifications to bid: Adams Road, Lincoln Road, and Franklin Road. The total of \$9,857.25 was added to the original bid from Payne & Dolan for necessary work that was not included.

Discussion on drain tile installation around town hall playground equipment. Report was given in the Park's, Recreation & Visionary Committee report.

Discussion on Roosevelt Road/Center Street trenching/mowing. MSA had inspected the area and found problems with ditches and culverts creating flooding problems and would require culvert replacement. WEnergies was contacted regarding their culvert at the substation on Roosevelt Road and they state that the town is responsible for the plugged culvert. This will be addressed next year.

Discussion on denial of application for block grant. There were 100 applications and 20 approvals, which the town was not selected.

New Business: Discussion and possible approval of Lincoln Road culvert modification. The end walls were not installed according to town ordinance. Supervisor Meyer moved to accept the culvert installation as is. Seconded by Supervisor Bremer. Chairman Panozzo noted that there would have been an additional \$600 fee for the end walls. All in favor. Motion carried.

Discussion and possible approval of Roosevelt Road final payment to Kopplin & Kinas. The town authorized the final installation of the surface, which the town assumed was part of the original bid. A change order was presented with the final invoice. There are charges for extra straw matting, topsoil, etc. Supervisor Meyer voiced his concern for improper procedures in communicating this change order with the town and feels we should not be responsible for paying this. Chairman Panozzo recommends that the town hold off on the payment of the final invoice until the town is clear that it is correct and fair to both parties.

Discussion and possible approval of Harding Road trenching agreement with Mr. Davies. Supervisor Bremer commented that the trenching should proceed with the agreement. Supervisor Bremer moved to proceed with the trenching after Mr. Davies signs the agreement. Chairman Panozzo seconded the motion. Supervisor Meyer stated that there should be an easement before any trenching is done. He is concerned about the future and if an agreement is in the best interest of the town. Chairman Panozzo stated that the Davies are opposed to an easement. Attorney Chase offered her opinion and the best option for the town would be to acquire an easement for the area, the second choice would be eminent domain, which would be the taking of the property, and the third choice would be the proposed agreement. No vote was taken at this time and will be discussed at the September meeting.

Discussion and possible approval of Business Associates agreement with the City of Oconomowoc for their EMS services. Chairman Panozzo moved to approve the agreement. Supervisor Meyer seconded the motion. All in favor. Motion carries for the chairman to sign the agreement.

Discussion and possible approval to participate in the 2010 Urban Forestry Grant Program. Ashippun Nursery brought this forward to possibly complete the grant application. Chairman Panozzo

explained the basics of the grant and turned the program over to the Ashippun Park's, Recreation & Visionary Committee to work with Jim Lumsden on the grant.

Discussion and possible action to make the following changes on Amanda Street: 4-way stop at Amanda and Heather; speed limit reduction to 15 MPH; no parking on Amanda Street. Chairman Panozzo recommended that these items follow the Wisconsin Town's Association's guidelines from a recent newsletter article. Supervisor Bremer agrees with the 4-way stop and the speed reduction, but parking needs to remain on one side of the street. Supervisor Meyer also agreed with the 4-way stop and the speed limit reduction, but wouldn't voice an opinion on the parking issue. Chairman Panozzo would like to tour the area for landlord input. Additional warning signage may be addressed. Mitch Hertneky commented on each of the three issues. No action was taken on this item.

Discussion and possible approval to vacate alley between Oak and Elm Streets from Eva to Ann St. There was a request from a resident to erect a shed behind his property in this alleyway. No action was taken on this item. Supervisor Meyer asked what would happen to the extra land and who would get it. Chairman Panozzo referred to a previous alley vacation and how it was handled and who would be responsible for the expense. No action taken at this meeting.

Discussion and possible approval to install crosswalk on State Highway 67 at the new post office. Chairman Panozzo pointed out that this is a state road and according to Brian Field from Dodge County, he would be willing to help with the paperwork involved with the Department of Transportation. Supervisor Meyer suggested a location for the crosswalk. Signage and painted lines would be involved. Ray Zuercher asked if the speed limit would have to be reduced to 25 MPH. No action required at this time.

Discussion on creation of a human resources policy booklet for employees. Chairman Panozzo would like to see a more uniform collection of information for town employees. A committee may be formed.

Discussion and possible approval of addition of deputy clerk. Chairman Panozzo moved to create a deputy clerk position. Supervisor Bremer seconded the motion. All in favor. Motion carried.

Discussion of January 2013 Federal Narrowband mandate for UHF and VHF. Dodge County Emergency Government notified that they are going to convert all of the radios in municipalities to narrowband and that there are only two budget cycles before this conversion.

The first budget workshop is scheduled for Thursday, September 17th at 5:00 p.m.

Discussion and possible approval to increase fees of fire number signs to \$75. No action taken at this meeting.

Discussion and possible approval of bid from AirCare for town hall dehumidification / humidification problems. A bid was received on several items to correct, which includes an item to ventilate and air damper installation. Supervisor Meyer moved to contract with AirCare to correct ventilation for a cost of \$797.45 and to change 3 thermostats for \$683.46, and to include an electronic timer for ventilation for \$261.65. Chairman Panozzo seconded the motion. All in favor. Motion carried.

Correspondence: Supervisor Meyer spoke about the need to continue with the Harding Road dredging. Clerk Schlieve announced that the estimated population in Ashippun now is 2,522. She will be attending Clerk's Convention in Milwaukee on August 20th. The Associated Bank in Ashippun is closing this branch as of October 30, 2009. The clerk recommended that the town board become familiar with the budget process by listening to the CD and related workbook put out by the UW-Extension that is in her office. Chairman Panozzo reminded everyone on the Davy Creek meeting on August 18th at 5:00 p.m. September 3, 2009 at 7:30 p.m. is the next Ashippun Plan Commission meeting.

Public Input: Sandy Jaeger asked if the town's ordinances would allow for the addition of the deputy clerk. Dave Guckenberger commented on the installation of the tile at the town hall. He spoke on his concerns with the proposed deputy clerk position. Syl Hoerth asked if the previous personnel booklet was still in use. Tom Jordens stated concerns about vacating property. He also asked if the highway supervisor's phone number would be in the phone book. He commented on the new truck and if it would be equipped with a stainless steel box. Ray Zuercher made people aware that the ash borer insect is in Ashippun. Norm Greeb voiced his concern on the bidding out of additional highway work. Jim Schlieve

commented that there is a no parking restriction on town roads and streets from November 15th through April 15th. Lester Schuett commented of the deputy clerk's position. It was explained that this position would be to cover the clerk's position in her absence.

Supervisor Meyer moved to adjourn the meeting at 9:37 p.m. Chairman Panozzo seconded the motion. All in favor. Meeting adjourned.

The next Ashippun town board regular meeting will be held on Thursday, September 10, 2009 at 7:00 p.m.

Respectfully submitted,
Vickie Schlieve, Clerk