

**Ashippun Town Board Meeting**  
**June 11, 2009**

Chairman Steven Panozzo called the monthly Town of Ashippun board meeting to order on Thursday, June 11, 2009 at 7:00 p.m. at the Ashippun Town Hall. Pledge to the flag was given.

The clerk verified that meeting notices were properly given. Roll call was taken with Chairman Steven Panozzo, Supervisor James Meyer, Supervisor William Bremer and Clerk/Treasurer Vickie Schlieve as all being present.

Motion by Supervisor Meyer to approve adoption of the agenda. Seconded by Supervisor Bremer. All in favor. Motion carried.

Approval of Town Board meeting minutes from May 7, May 11, May 12, May 14, and May 21, 2009 Davy Creek task force meeting – Supervisor Bremer moved to accept the minutes as printed. Seconded by Supervisor Meyer. All in favor. Motion carried.

Public Input – Dawn Thurow spoke on drainage problems on their property. Would like the problems looked at. She also asked where yard waste should be deposited. Norm Greeb pointed out that the Plan Commission is an advisory board to the town board. He also commented on the number of people on the Plan Commission.

New business – this item was moved up in the agenda due to a request from the party involved. Discussion and possible approval of land splits on Harding and Resthaven Roads, Bernice Smithyman. A sketch map was submitted to the town board and the plan commission. Chairman Panozzo reported that he was made aware of a problem with the request. The lot, which includes the house, is proposed to split into a 3.3-acre lot and the Land Division Ordinance guidelines recommend a maximum of 3 acres. The options available are to recommend approval as it was presented; modify the map to reduce the lot size to 3 acres; or a variance could be presented to the Plan Commission for further recommendations. Clerk Schlieve asked if there had been an updated Letter of Intent, which would include the changes presented here tonight. George Monis, Plan Commission Chairman explained that the commission should have approved it with a variance to the ordinance to include the 3.3-acres. Clerk Schlieve asked if the map that was presented is the correct map. Supervisor Bremer moved to approve the land split including a variance to include a 3.3-acre size lot. Supervisor Meyer seconded the motion. All in favor. Motion carried.

Police Report – Chief Bill Linzenmeyer presented the monthly report for the department. The Chief warned people of contractor fraud in the area and of daytime burglaries.

Fire Department Report – Chief Deonne Eske reported 14 EMS calls and 7 fire calls last month. She reported that everyone is invited to help support the annual Firefighter's Picnic July 10, 11, and 12.

Clerk Schlieve read the Treasurer's report for May. Motion by Supervisor Meyer to accept the Treasurer's report as read. Seconded by Supervisor Bremer. All in favor. Motion carried. Clerk Schlieve read the list of bills presented for payment. Motion by Supervisor Meyer to pay the bills. Seconded by Supervisor Bremer. All in favor. Motion carried.

Don Christopherson, Building Inspector – The report for May was given.

Highway Department Report – James Jungbluth thanked everyone for the warm welcome to his new position as highway supervisor. Anyone with a request or a road issue should contact the town hall or the town chairman or any town board member. Storage areas for the grater are being considered. Cell phone service for the highway department crew would replace the phone at the town shop.

Recreation Department report – Jim Schlieve reported that the baseball diamonds are being used. Thanks to Supervisor Bremer for the barrels for Stein Park. Jim Jungbluth has been taking care of picking up the trash. An invoice has been sent to the Oconomowoc Baseball League for \$600 for use of each of the ball diamonds.

Read and discuss minutes of Planning Commission meeting June 4, 2009. Clerk Schlieve read the minutes.

Unfinished Business: Discussion on Davy Creek. A meeting was held this past month with Jim Knowles in attendance. Jim Knowles is working on his advisement for the town and how to proceed. A future meeting will be held after his report is received.

New Business:

Discussion and possible approval of Class A & B fermented malt and liquor licenses through June 30, 2010. A list of license applicants was issued and is attached. Susan Houle, Susy's Party Pub submitted a hand-written request to the town board asking permission to serve beer and alcohol in the outside seating area for a Friday night fish fry until 9:00 p.m. This approval will be included in the license approval. Supervisor Meyer asked for clarification on a later agenda item, which included that liquor license recipients must have premises pass fire inspection before licenses are issued. Chairman Panozzo read an e-mail from Attorney Karla Chase confirming that our town ordinances already covers the safety of a premise in order for an establishment to hold a liquor license. Chief Eske reported that all establishments have passed a fire inspection and Ashippun Recreation Center passed the first part of their sprinkler testing with the hopes the second pump test will be completed next week. The liquor license will be conditionally approved upon passing of the sprinkler system testing. Supervisor Meyer moved to approve the Class A & B liquor licenses with the condition that the Ashippun Recreation Center pass their sprinkler testing. Supervisor Bremer seconded the motion. All in favor. Motion carried.

Discussion and possible approval of Operator's License renewals through June 30, 2010 for the attached list. Clear background checks were received for each of the applicants. Supervisor Meyer moved to approve all of the listed applicants for Operator's Licenses. Chairman Panozzo seconded the motion. All in favor. Motion carried.

Discussion and possible approval of new Operator's Licenses through June 30, 2010 for: Michele Masullo, Susy's Party Pub; Jennifer Driebel, Susy's Party Pub; and Yee Man Li, Ashippun Bp. Chairman Panozzo moved to approve all of the new operator's licenses listed. Supervisor Bremer seconded the motion. All in favor. Motion carried. Fees were paid.

Discussion and possible approval of road repairs on Adams Road culvert. Bids were received as follows: J & M Culvert \$2,907.30; Norm's Trenching \$2,220.00; Randy Rolefson of R. Rolefson Excavating \$1,892.69; and Eric Fortlage \$2,834.83. The Rolefson bid included: 1 new oval culvert, 28" x 20" x 38', 2 end walls for \$1,092.69, also to include removal of old culvert, install stone under and around new culvert for \$800.00, for a total of \$1,892.69. Chairman Panozzo has contacted Tom Schaefer, Chairman from the Town of Rubicon, and he has agreed to pay half of the expenses in this culvert replacement. More work on Adams Road will be looked at in the future. Supervisor Meyer moved to approve R. Rolefson Excavating for the culvert replacement on Adams Road for a total bid of \$1,892.69. Chairman Panozzo seconded the motion. All in favor. Motion carried.

Roosevelt Road update – Approval of another payment to Kopplin and Kinas for \$49,247.97 was just done. Chairman Panozzo read correspondence with MSA Professional Services, engineers on the Roosevelt Road project.

Harding Road – Four bids for the Harding Road work has been received. Eric Fortlage of EWF Trucking & Grading submitted a bid of \$6,400; Norm's Trenching Service's bid was \$6,910.00; R. Rolefson Excavating's bid was \$4,500.00; and Eagle Springs Environmental's bid was \$4,950.00. Supervisor Bremer explained that some of this work would be done on the Davies property, N1756 Resthaven Road, which has direct affect on the road flooding problems, and has bearing on previous ditching done by the Town of Ashippun more than 20 years ago. Supervisor Meyer moved to layover this item till next months meeting. Seconded by Chairman Panozzo. All in favor to layover. Motion carried.

Monroe Road: Chairman Panozzo explained that this item should be removed from the agenda until all road work bids have been received later this month. Chairman Panozzo moved to remove this item from agenda. Supervisor Meyer seconded the motion. All in favor. Motion carried.

Discussion on 2009 road repair plans. A meeting on June 25<sup>th</sup> at 4:00 p.m. to open sealed road bids is scheduled. On June 29, 2009 at 5:00 p.m. there will be a special town board meeting to approve a road

bid. Supervisor Meyer added that the town should be looking at replacing culverts on Franklin and Lincoln Roads.

Discussion and possible approval on Dodge County Planning and Developments public hearing on June 1, 2009 at 7:30 pm and approval of rezoning from A-1 to A-2, Section 8, Paul Wagner. Chairman Panozzo examined the property and also attended the meeting in Juneau. The vote at that public hearing was 5 to 2 with one abstention and was approved to rezone. Chairman Panozzo also noted that the previous Town Board approved this land split unanimously. Chairman Panozzo moved to approve rezoning to A-2. Supervisor Meyer seconded the motion. Roll call vote: Bremer – no; Meyer – aye; Panozzo – aye. Motion carries.

Discussion and possible approval for drain tile installation around town hall playground equipment. Jim Schlieve, Recreation Committee reported that a bid for \$3,000 has been received from Kienast's to install drain tile on the west side of the town hall, south of the playground equipment, and through the playground equipment area. Jim suggested that the funds could come from the Recreation Fund savings account to cover this expense. Bob Guenther asked if a swale could be used in order to eliminate the chance of hitting a ground spring. Supervisor Meyer moved to table this item until next month. Chairman Panozzo seconded the motion. All in favor of tabling. Motion carried.

Discussion and possible approval of bid for concrete repair work at town shop. Chairman Panozzo explained that the bids for this work were obtained months ago and were received from Custom Concrete coatings for \$1,728.00 and from G & G Industrial Flooring, Inc. for \$1,890.00. The bid from Custom Concrete was agreed upon and the work will be scheduled.

Discussion regarding Town of Ashippun Employee's Personnel Policy's mandatory drug testing. Supervisor Meyer recommended that the town enforce the drug testing policies that full-time town employees would need to submit to.

Discussion on Willow Creek's letter of credit. Chairman Panozzo reported that the final lift of pavement needs to be completed in the subdivision and that the letter of credit had expired. The developer has stated that the final road asphaltting will be completed this summer. A follow-up contact will be made with the developer stating that a letter of credit will be required to be on file with the town within 15 days.

Discussion and possible approval of Ordinance #2008-002, Liquor license recipients must have premises pass fire inspection before license is issued. Chairman Panozzo moved to remove this item from the agenda. Seconded by Supervisor Meyer. All in favor. Motion carried.

Discussion and possible approval of formation of Ashippun Parks, Recreation, Beautification and Visionary Committee. This committee would be responsible for the parks budget, create a long-term plan for the use of this fund. They would possible create a town logo and slogan. They would also maintain baseball diamonds and parks. Those already contacted to be on the committee are: Ed Martin, Jim Schlieve, Shari Franke, Supervisor Bremer, and Jim Jungbluth would serve as an advisor. Another person would be sought to serve on this committee. Chairman Panozzo moved to form the Ashippun Parks, Recreation, Beautification and Visionary Committee with the above listed members. Supervisor Meyer seconded the motion. All in favor. Motion carried.

Correspondence by Chairman or Supervisors. Supervisor Bremer suggested that the topic of the antique road grater be on next month's agenda. Supervisor Meyer reported that the road bids are in-line as far as timing goes. Clerk Schlieve reported that the switch in banking is going smoothly and that the checking account for recycling purposes will be maintained at Associated Bank, so as not to disrupt Saturday deposits made at that bank. Chairman Panozzo reported that the Recycling Center will be closed on Saturday, July 4<sup>th</sup>, but will be open on Friday, July 3<sup>rd</sup> instead. Notices and a sign will be reminders for residents. Chairman Panozzo announced that the town applied for Community Development Block Grant and will be some time before we find out if we qualify for this program. The calendar of future meetings was announced.

Public Input: Sheryl Jaeger asked when Roosevelt Road would be finished. Ed Martin asked who should be mowing the corner of Highway 67 and Roosevelt. Dave Guckenberger commented on the

Harding Road project. Jim Schlieve reported that the three “Welcome to Ashippun” signs are being painted by the Ashippun Lions and also asked about other subdivisions and their letters of credit.

Supervisor Meyer moved to adjourn the meeting at 8:55 p.m. Supervisor Bremer seconded the motion. All in favor. Meeting adjourned.

The next Ashippun town board regular meeting will be held on Thursday, July 9, 2009 at 7:00 p.m.

Respectfully submitted,  
Vickie Schlieve, Clerk

**TOWN OF ASHIPPUN**  
**OPERATOR'S LICENSE RENEWAL APPLICATIONS**  
**THROUGH JUNE 30, 2010**

**ASHIPPUN C STORE**

Diane F. Bouzide  
Jim L. Counsell  
Anna M. Flanagan  
Christine M. Sevenz  
Trisha A. Sutter  
Sarah E. Thurow

**ASHIPPUN FIRE  
DEPT.**

Brian J. Schlieve

**ASHIPPUN MUDCATS**

David J. Wittnebel

**ASHIPPUN  
RECREATION  
CENTER**

none

**ASHIPPUN  
SPORTSMEN'S CLUB**

Edgar F. Braunschweig  
Gary L. Guenther  
Gene H. Guenther  
Arthur R. Hall  
Jon A. Hoppe  
David E. Rickaby

**BIG O'S**

Jennifer A. Arnold  
Karri L. Krambs  
Timothy A. Ostgaard  
Troy J. Ostgaard  
Bertha L. Radtke  
Tina M. Radtke  
Marcia A. Wehr

**DEER TRAK GOLF  
COURSE**

Barbara L. Melvin  
Gregg C. Chapman  
Dianne L. Chapman  
Deborah L. Chapman  
Michael L. Hills  
Eric A. Jacobson, Jr.  
Andrea K. Schumacher  
Bill L. Schumacher  
Monika Weber  
Jessica L. Ennis  
Cathi R. Ellingson  
Rachel H. Ellingson  
Emily E. Waldhart  
Eric J. Chapman

**PARTEE PUB**

Phillip D. Eppler  
Tyler N. Trevorrow  
Elizabeth M. Sielaff  
Patricia A. Snyder

**PRIBNOW'S MAPLE  
INN**

Wayne W. Pribnow  
Dana D. Berner

**CINDI & MIKE'S  
TRACKSIDE**

Jamie M Hans  
Todd J. Christopherson  
Patrick A. LaVen  
Darrin J. Sjoberg  
June E. Sumnicht  
Don H. Kehl  
Megan M. Trivich  
Betty J. Mueller  
Robin G. Borkenhagen  
Susann M. Schmitt  
Susan A. Grulke  
Robert C. Christenson

License Application Notice  
Town of Ashippun

Notice is hereby given pursuant to Sections 125.04(3)(g) of the Wisconsin Statutes that application has been made by the following persons to the Town of Ashippun, Dodge County, Wisconsin, for retail Class "A" licenses and for retail Class "B" licenses to sell and traffic in fermented malt beverages and intoxicating liquors, at the following premises for the period ending June 30, 2010, the granting of which is now pending.

Class "A" for retail sale of fermented beverages and intoxicating liquors:  
Amy L. Counsell for Ashippun Bp  
N649 Hwy 67, PO Box 177  
Ashippun, WI 53003

Class "B" for sale of fermented beverages and intoxicating liquors:  
Cindi and Michael Trivich for Cindi's and Mike's Trackside, Inc.  
W2453 Oak Street, Ashippun, WI 53003

Gary Pribnow for Pribnow's Maple Inn, Inc.  
N887 State Hwy 67, Ixonia, WI 53036

Susan M. Houle, 665 Armour Rd., Apt. B, Oconomowoc, WI 53066  
for Susy's Party Pub  
W1071 County Road O, Oconomowoc, WI 53066

Don Chapman Enterprises for Deertrak Golf Club  
W976 County Road O, Oconomowoc, WI 53066

Brian Ostgaard, N8806 River Valley Rd., Ixonia, WI 53036  
for Big O's  
W2431 Oak Street, P.O. Box 433, Ashippun, WI 53003

Brian and Joan Shanklin, 617 1<sup>st</sup> St., Delafield, WI 53018  
for Ashippun Recreation Center  
N506 State Hwy 67, Ashippun, WI 53003

Class "B" for fermented malt beverages:  
Ashippun Fire Department, Brian Schlieve, President  
W2464 Oak Street, P.O. Box 105, Ashippun, WI 53003

Ashippun Sportsmen's Club, Bruce Graham, agent  
W2629 Elm St., Ashippun, WI 53003

Temporary Class "B" Picnic License for sale of fermented malt beverages and  
Temporary Class "B" Picnic License for sale of wine:  
Ashippun Fire Department, Brian Schlieve, President  
W2464 Oak Street, P.O. Box 105, Ashippun, WI 53003  
Ashippun Firefighter's Picnic, July 10 to July 12, 2009

Noticed this 23<sup>rd</sup> day of May, 2009  
Vickie Schlieve, Clerk/Treasurer, Town of Ashippun, 920-474-4781