

## Town of Ashippun OFFICIAL Web Site : Meeting Minutes

### October 8, 2009 Ashippun Town Board meeting

Ashippun Town Board Meeting  
October 8, 2009

Chairman Steven Panozzo called the monthly Town of Ashippun board meeting to order on Thursday, October 8, 2009 at 7:00 p.m. at the Ashippun Town Hall. Pledge to the flag was given.

The clerk verified that meeting notices were properly given. Roll call was taken with Chairman Steven Panozzo, Supervisor James Meyer, Supervisor William Bremer and Clerk/Treasurer Vickie Schlieve as all being present.

Motion by Supervisor Bremer to approve adoption of the agenda.

Seconded by Supervisor Meyer. All in favor. Motion carried.

Approval of Town Board meeting minutes from the monthly town board meeting on September 10, 2009, special Davy Creek meeting on October 1, 2009, and special Roosevelt Road meeting on September 2, 2009.

Supervisor Meyer moved to accept the town board and the special meeting minutes as printed. Seconded by Chairman Bremer. All in favor. Motion carried.

Public Input - Syl Hoerth asked Supervisor Meyer about the work done at the town hall regarding the air exchange. Supervisor Meyer explained that the approved work was completed and that the hope is the air quality in the town hall will improve. New thermostats have been installed.

Police Report - The monthly report had been received by fax. No officer in attendance at this meeting.

Fire Department Report - Jim Franke represented the Ashippun Fire Department and reported that there had been 12 EMS calls and 6 fire calls for the month of September. The fire station has been renovated and the work is now complete. October 18th is the Fire Department Open House and everyone is invited. Kindergarten children from Meadowview School toured the fire department today.

Clerk Schlieve read the Treasurer's report for September. Motion by Supervisor Bremer to accept the Treasurer's report as read. Seconded by Chairman Panozzo. All in favor. Motion carried. Clerk Schlieve read the list of bills presented for payment. Motion by Supervisor Meyer to pay the bills. Seconded by Supervisor Bremer. All in favor. Motion carried.

Don Christopherson, Building Inspector - The report for September was given. There were 10 miscellaneous inspections in September.

Highway Department Report - Jim Jungbluth reported that fall mowing of roadways is about half way done. Trees are marked for removal in the right of ways. Residents can contact Jim if they wish to keep the wood from trees in front of their homes. The highway department will be working on the playground installation. Other seasonal preparedness is taking place.

Chairman Panozzo asked for volunteers to install the playground equipment on October 26, 27, and 28. Families are reminded to stay off of the equipment until installation is complete. The highway supervisor can be reached by email now.

Recreation Department/Park's, Recreation & Visionary committee report - Jim Schlieve reported that volunteers are needed for the Community Park and Stein Park playground installation. The Dodge County Sheriff's Department will be supplying Huber inmates for the installation. The old playground equipment will be taken down by the highway department before installation of the new equipment.

Chairman Panozzo announced that the town has a new website and the address is [www.townofashippun.org](http://www.townofashippun.org). Chairman Panozzo recognized and thanked Dave Guckenberger for hosting the former town website for the past nine years.

Planning Commission minutes of October 1, 2009 meeting. Clerk Schlieve read the meeting minutes and stand approved as read.

Unfinished Business: Discussion of appointment of Michelle Liesener as deputy clerk/treasurer. Clerk Schlieve read from WI Towns Officials

Handbook, duties of the town clerk, which explained that the clerk shall appoint and directly supervise the deputy; the town board shall establish the salary. Michelle Liesener was interviewed by Chairman Panozzo and feels that this will improve the service to the town.

Discussion and approval of hourly wage for deputy clerk/treasurer, \$12 per hour. Chairman Panozzo moved to approve the \$12 per hour wage for Michelle Liesener, which would come out of the clerk's budget, not the clerk's salary. Supervisor Meyer seconded the motion. Supervisor Bremer referred to a study that had been done throughout the state and 10 municipalities had responded. The \$12 per hour wage was in line with comparable townships. Vote was all in favor. Motion carried.

Discussion on Multi-family zoning ordinance to be forwarded to Dodge County for adoption. The Ashippun Plan Commission is continuing to work on this ordinance.

Discussion on Ashippun Post Office pedestrian crossing on Highway 67. Supervisor Meyer reported that the Dodge County Highway Commissioner is sending information on this. Supervisor Meyer would recommend that the crossing would be across from Big O's to the drive into the Post Office parking lot. More information will be shared when the information from Dodge County is received.

Tom Jordens asked why the crosswalk is necessary and why it would be necessary to reduce the speed limit to 25 MPH.

Chairman Panozzo explained that there are now asterisks on certain items on this month's agenda. The Wisconsin Town's Association has suggested that if the town wishes to have the meeting open up for public comment for items on agenda, they may handle it this way. As noted on the agenda: "Any items marked with an asterisk could be open to public comment, upon the town boards discretion/control."

New Business: Discussion and possible approval of Operator's Licenses through June 30, 2010 for Alicia A. Davy and Deborah A. Karceski, both from Big O's. Chairman Panozzo moved to approve the Operator's License for Alicia A. Davy. Supervisor Meyer seconded the motion. Chairman Panozzo moved to approve the Operator's License pending a clear background check, as soon as one is completed by the Police Chief upon his return on October 14th. Supervisor Meyer seconded the motion. All in favor. Motion carried. Alicia A. Davy paid her fees and was granted her license. Deborah A. Karceski was in attendance and was told to call the clerk's office on October 15th for confirmation of the outcome of the background check.

Discussion and possible approval of contract with Jim Knowles, J.D. Knowles & Associates for the Davy Creek project. Chairman Panozzo explained the steps that J.D. Knowles & Associates would be taking in the Davy Creek project. The town board will approve processes on a step-by-step basis. Grants will be applied for when appropriate. Supervisor Meyer moved to approve the J.D. Knowles contract proposal for the wetland delineation and the floodplain study from Montgomery & Associates. Supervisor Bremer talked to Senator Feingold's office about receiving federal assistance with this project. Supervisor Bremer has reservations about the Davy Creek project because of the expense. He feels that there are still hazardous materials in the Creek and this could be a big problem. Supervisor Meyer also talked to Feingold's office and engaged them in the Davy Creek issues. Supervisor Meyer spoke of the project starting out by doing soil samples to find out what, if any, contamination there would be in the creek. The EPA would be contacted if contamination is found and that evidence would prove that the EPA did not finish up the project from the 1990's. Jeni Norton commented on the project. Tom Jordens asked what the cost would be for the project. Wetland delineation estimated at \$3,500 and sediment sampling estimated at \$7,500, topographic survey estimated at \$8,100, and flood plain analysis estimated at \$13,800 for the 2009 work. Chairman Panozzo seconded the motion. All in favor. Motion carried.

Discussion and possible approval of transfer of funds Resolution #2009-007 for Davy Creek engineering/permit fees - \$30,000 from general savings to the Davy Creek account. Chairman Panozzo moved to adopt Resolution #2009-007. Supervisor Meyer seconded the motion. All in favor. Motion carried.

Discussion and possible approval of Resolution #2009-004 Fire Number

Sign Fee increase to \$75.00. Chairman Panozzo moved to adopt Resolution #2009-004. Supervisor Meyer seconded the motion. All in favor. Motion carried.

Discussion and possible approval of Resolution #2009-003 Website Approval and Notice Resolution. Chairman Panozzo moved to approve Resolution #2009-003. Supervisor Bremer seconded the motion. All in favor. Motion carried.

Discussion and possible approval of Johnson, Block & Co., Inc., contract for the 2009 annual audit. Supervisor Meyer moved to approve the contract with Johnson, Block & Co., Inc. Supervisor Bremer seconded the motion. All in favor. Motion carried.

Discussion and possible approval of Grota Appraisals, LLC contract for 2010 Market Update Revaluation. The total contract is \$35,600 and is spread out over two years. The town is required to do this revaluation and would be the least expensive option. The last revaluation was in 2003 and Grota is charging the same this time as he did then. Chairman Panozzo moved to approve the 2010 Market Update Revaluation. Seconded by Supervisor Meyer. The first payment would be due to Grota Appraisals February 2011. All in favor. Motion carried.

Discussion and possible approval of transfer of funds Resolution #2009-006 for playground equipment purchase - \$21,000 from Park Savings, \$33,000 from Park CD to Recreation Account. Chairman Panozzo moved to adopt Resolution #2009-006. Seconded by Supervisor Bremer. All in favor. Motion carried.

Discussion and possible approval of letter to Dodge Co. Land Use regarding Gary Watterson request to erect building on Parcel #002-0917-1941-003, 12.5 acres adjacent to St. John's Way. Previous requests have been denied, but now the request is for an agricultural purpose. Jeni Norton, Plan Commission member, explained the commission's recommendation to approve this request because of the agricultural purposes. A letter will be sent after approval. Supervisor Bremer supported this request. Chairman Panozzo moved to approve the Land Use request. Supervisor Bremer seconded the motion. All in favor. Motion carries.

Discussion and possible approval of trick or treating in the Town of Ashippun, October 31, 2009, 6 to 8 pm. Chairman Panozzo moved to approve trick or treating in the Town of Ashippun on October 31, 2009 from 6 to 8 pm. Supervisor Meyer seconded the motion. Those times will coincide with the City of Oconomowoc's event. All in favor. Motion carried.

Correspondence: Countrywide Propane LLC will partner with Frontier FS in Mapleton. State Highway 67 Waukesha County reconstruction will be from mid-July 2010 through October 2010. Syl Hoerth called Senator Scott Fitzgerald about the Highway 67 project. The Ashippun Sanitary District Open House will be on October 24th from 10:30 am to 2:30 pm and everyone is invited. The Ashippun Post Office Dedication is October 22nd at 10 am and the town board has been asked to say a few words. The Martin Family was recognized from the Dodge County Parks Department for their participation in Harnischfeger Park events. Members of the History Committee were asked to comment on the Indian Summer event last weekend.

Public Input: Mitch Hertneky commented on the Economic, Stimulus and Recovery grant and if there would be grants available for the Davy Creek project. Dave Guckenberger commented on the J.D. Knowles contract and introduced his son, Alex, who is working on his Eagle Scout. Jim Schlieve asked if a building permit was needed for the playground equipment, which Don Christopherson answered, no. Jerry Thiemke would like to see Herb Heck thanked for his Indian Summer event. Tom Jordens asked for clarification on the costs of installing a fire number sign. Jim Schlieve commented on the Davy Creek meetings that are being held and how interesting they are. Supervisor Bremer would like the ditching on Harding Road completed. Chairman Panozzo brought up that the town is investigating the purchase of a new chipper. Jerry Thiemke supported the purchase of the chipper. Syl Hoerth asked why a new chipper was needed. Chairman Panozzo read through the calendar of events for the next month. Ed Martin asked when the Davy Creek meetings are held. Everyone was encouraged to check the website for important dates.

Chairman Panozzo moved to adjourn the meeting at 8:46 p.m. Supervisor Meyer seconded the motion. All in favor. Meeting adjourned.  
The next Ashippun town board regular meeting will be held on Thursday, November 12, 2009 at 7:00 p.m.  
Respectfully submitted,

Vickie Schlieve, Clerk

---

**Archive**

**Archive:**

[June 5, 2010 Special Town Board Meeting](#)  
[May 27, 2010 Davy Creek Meeting](#)  
[May 26, 2010 Board of Review](#)  
[May 13, 2010 Town Board Meeting](#)  
[April 29, 2010 Davy Creek Meeting](#)  
[April 19, 2010 Special Road Meeting](#)  
[April 13, 2010 Annual Town Meeting](#)  
[April 8, 2010 Town Board Meeting](#)  
[April 6, 2010 Town Board Road Tour](#)  
[March 25, 2010 Davy Creek Meeting](#)